

Meeting of The Internal Quality Assurance Cell (IQAC)

Academic year 2018-2019

Date 21/06/2018

Time 11.30 am

Venue: Classroom N 8

Participating members

Dr P. J. Tambade

Mr. S A Marathe

Dr. B.W. Chavre

Mr. N.B. Borse

Mr. D.E. Ukirde

Mr. N.B. Waghchaure

Dr. M.R. Gaware

Minutes of meeting

In the meeting conducted on 21/06/2019, we all discussed the following point in brief.

1. **Admission Process-** To conduct the admission process properly. Principal Dr. S.I. Patel instructed all the faculty members to appeal students for timely admission. Also, formation of admission committee is discussed during the meeting.
2. **Community College-** Principal Dr. S.I. Patel appealed all the teachers to start admission process of community College. Also, he told teachers to make lists requirements needed for running community College courses.
3. The teachers requested Principal to provide Provident Fund slips.
4. Income tax should be deducted in the appropriate proportion

Dr P. J. Tambade

Mr. S A Marathe

Dr. B.W. Chavre

Mr. N.B. Borse


Principal
Arts, Commerce & Science College
Nandgaon, Dist. Nashik (M.H.)

Mr. D.E. Ukirde

Mr. N.B. Waghchaure

Dr. M.R. Gaware

Ukirde

Gaware



Pali
Principal
Arts, Commerce & Science College
Nandgaon, Dist. Nashik (M.H.)

Meeting of The Internal Quality Assurance Cell (IQAC)

Academic year 2018-2019

Date 17/09/2018

Time 11.00 am

Venue: Classroom N 8

Participating members

Mr S A Marathe

Dr. B.W. Chavre

Mr N.B. Borse

Mr. D.E. Ukirde

Mr. N.B. Waghchaure

Dr A L. Tidar

Dr. V.B. Sonawane

Minutes of meeting





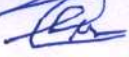
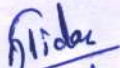
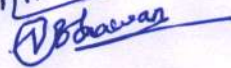
In the meeting on 17/09/2018, we all briefly discussed the following point.

1. To Make the necessary preparations for starting a community course- After a detailed discussion on all the above topics, it was decided to prepare a credit-wise course to start the community course. Also, Prof. S A Marathe suggested that the student will complete the course after admission. Also, the fees should be decided later. It was decided to prepare the workload timetable and give it to the concerned department.
2. The class teacher should give detailed information about the scholarship to the students
3. Dr. A.L. Tidar, ARC of the college appealed all teachers to encourage students to take part into research activities, so that they would be sent to research competition to represent the college.
4. Principal S.I. Patel said that everyone should do biometrics and follow full-time for five hours every day
5. After a detailed discussion on the above topic, the meeting ended with the permission of the principal



Principal
Arts, Commerce & Science College
Nandgaon, Dist. Nashik (M.H.)

Participating members

- Mr S A Marathe 
- Dr. B.W. Chavre 
- Mr N.B. Borse 
- Mr. D.E. Ukirde 
- Mr. N.B. Waghchaure 
- Dr A L. Tidar 
- Dr. V.B. Sonawane 




Principal
Arts, Commerce & Science College
Nandgaon, Dist. Nashik (M.H.)

Meeting to discuss status of Community College courses



Date: 09/01/2019

Time: 11-12.30pm

Participating Members:

Dr. Pawan J. Tambade

Dr. B. W. Chavre

Mr. N. B. Borse

Mr. D. E. Ukirde

Mr. N. B. waghchaure

Minutes of meeting:

In the meeting conducted on 09/01/2019 we all have discussed the following points in brief.

- **Status of Admission to course.** The admission of the students to various courses must be completed on or before 12/01/2019, to ensure that we are having sufficient number of students and can confidently run the course.
- The data need to send to NSQF immediately.
- It has been observed that now students are not much interested in course as we are delaying all the things and they can not find anything great in this course.
(Counseling of student to undertake this course is required which could be done if we provide them something different as compare to our regular traditional course viz. lecture by some eminent persons, field visits, etc.)
- **Faculty recruitment and their salary issue.** We must appoint faculty to course like yoga education and wherever required.
- **General syllabi.** To cover general syllabi we need at least two faculty or guest faculty one each from English communication and computer programming on immediate basis. (If we could have guest faculty rules for remuneration must be specified clearly)
- **Practical (semester).** We need to conduct practicals before end of semester and also need to take examination on it. But the material which needed to do so is not yet available or not ordered yet according to our knowledge. (For mushroom cultivation we shall need lab and other material whose list is already prepared and given earlier. For



Yoga education we shall need Yoga mats, for TT and BF we are in need of softwares and computer systems.)

- **ICT material.** Each department who is running this course is immediately in need of basic materials to be use for exploitation of ICT in teaching and learning. We need Computers, Printer, LCD Projector, Internet connection and other necessary material to fix related problems.
- **Non teaching staff.** Each participating department shall need laboratory staff/non teaching staff. A clerk and accountant who will look after all financial matters are required (If existing person is supposed to do it, what extra he/she will get that should be clearly stated as it affects state of mind and has profound effect on working attitude)
- **Guest lecture for technical syllabi.** For technical syllabi also we need lectures by guest, the rule for same must be well explained by administrator. (How many lecture in a semester a participating department should organize, and how much remuneration we will provide to guest faculty. (We anticipate minimum 10 guest lecturers by each department per semester @ 1000/ hr along with TA)
- **Seminar hall.** For common lectures we shall need seminar hall in well organized condition. We shall anticipate working LCD projector, computer system with antivirus, good quality speakers and a non teaching staff who should look after everything.
- **Examination.** Rules for following must be clearly mentioned to all of us
 - Paper setting
 - Conduction of examination
 - Paper checking
 - Revaluation
 - Result announcement and other related things
- **Existing Teaching/Non Teaching staff remuneration.** How we shall incurred remuneration to existing Teaching/Non Teaching staff must be mentioned clearly.
- **Notes/ material to students.** We already started teaching of 3 out of 4 courses but books are not available in central library. We got oral permission to purchase few books by participating departments in last couple of meetings. But how 20-30 students can get



benefitted by 2-3 books. A clear mechanism of xeroxing and printing of notes material for student must be stated.

- Placement cell has to be strengthened immediately, at the end we must be able to place some students through these courses or at least must be able to conduct some campus interviews.

Dr. Tambade Pawan J.

Nitin B. Borse

Dinesh E. Ukirde

Dr. B. M. Charal

N. B. Waghchaure